MILNCO INSURANCE
BROKER SOLUTION CENTRE

210-330 St. Mary Avenue, Winnipeg, MB R3C 3Z5

Tel: (204) 949-7000 Toll free: (888) MILNCO-1 (888-645-6261) Fax: (204) 943- 7053

VACANCY QUESTIONNAIRE

BROKER: _____

POLICY NO._____ **INSURED:**_____

THIS FORM IS TO BE COMPLETED FOR EACH PROPERTY AS IT BECOMES VACANT BEFORE A VACANCY PERMIT CAN BE GRANTED ON THE PROPERTY.

1. LOCATION VACANT: _____
2. EFFECTIVE DATE OF VACANCY: _____
3. WHEN WILL HOME BE OCCUPIED? _____
4. IS HOME BEING ENTERED AND INSSPECTED DAILY? YES NO

   A) IF "YES" BY WHOM: _____

   B) IF "NO" PLEASE COMMENT: _____
5. WHO HAS ACCESS /KEYS TO PROPERTY? _____
6. REASON FOR PROPERTY BEING VACANT?_____
7. ARE THE FOLLOWING UTILITIES BEING LEFT IN SERVICE DURING THE VACANCY PERIOD?

A) Heating- Yes No
B) Electrical- Yes No
C) Plumbing- Yes No
D) Alarm- Yes No
E) Other- Explain Yes No

If NO to any of the above please comment:_____

_____

8. ARE THE FOLLOWING MAINTENANCE PRACTICES BEING CARRIED OUT ON A VERY REGULAR BASIS?

SPRING/SUMMER	YES	NO	WINTER/FALL	YES	NO
Lawn Cut			Snow Shoveled		
Mail picked up			Mail picked up		

Other

9. ARE THE INSURED AWARE OF THE EXCLUSIONS, ON THEIR POLICY, WHILE THE PROPERTY IS VACANT?
   YES **NO**

INFORMATION SUPPLIED BY:_____ DATE:_____

_____

Signature of Agent DATE:_____